My Apps & Tools

Version 10

My Apps and Tools help manage your account as you stay up to date and connect with others.

Select from the right menu to learn more about each feature.

Watch 'The Basics' Part 2 for more information.

My Apps & Tools

Activity Stream & Ticker
Activities displays new content in real time. You can view and interact with content by commenting or liking or select to discover a detailed view of the posted content by others. On the right side of the Activity Stream is the Activity Ticker. This features the finer details such as commenting, liking and up voting.

Articles/News
Content that informs members about topic(s).

Bookmarks
Use bookmarks to save key content for future reference.

Calendar
Find important dates, meetings and deadlines.

Chat & Notifications
Instant message others and monitor notifications.

Discussions
Forums where Members can "like", comment and reply.

Files
A virtual filing cabinet. Review, download, like and star your files.

@Mentions & Connections
Bring attention to people, content or spaces. Connect with others to share activity and posts.

Navigation
Navigate your space with the header bar and menus.

Pages (CMS)
Content Management System (CMS) Pages contain key content.

Print & Download
Print and download various types of content, including news, wikis and blogs.

Recognition
Earn points and give recognition to others with badges.

Required Reading
If content is designated 'required reading", click to confirm.

Search & Tags
Search is a great way to filter and find content and people.

Tech & Refresh
Tech challenges are a reality in today's world. Learn more about refreshing your computer.

Wikis
Content informs members about certain topics.

The features are customized per Space and may be turned on/off depending on the needs of your community.

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