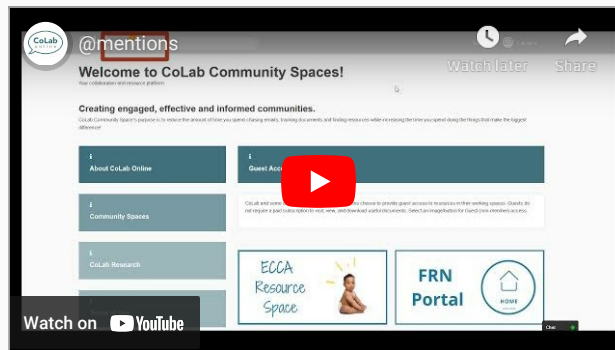


@Mentions & Connections

Version 4

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@Mentions



(1:30min)

@MENTIONS

When you tag someone with an '@mention', they will receive a notification. @mentions are public, visible to everyone and link to the user's profile.

ADD @MENTIONS

@mentions are a great way to get someone's attention or direct people to specific content.

@mention:

people, spaces and content

Example:

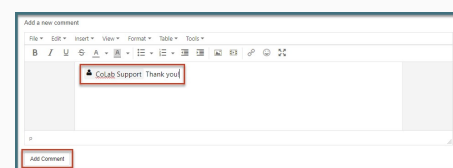
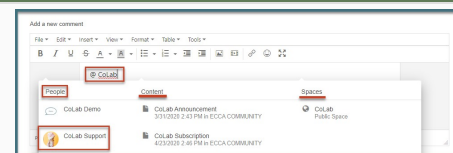
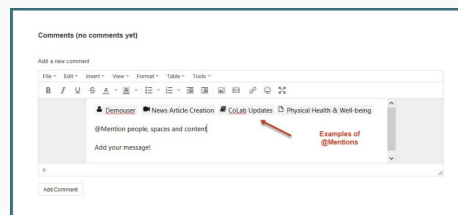
Use the '@' symbol. After the @ symbol, start typing the name of the person, content, or space, and a suggestions will appear.

Select the **person, content, or space**.

Add and format your comment text and/or image.

Add comment to publish.

**Your comment appears for others.*

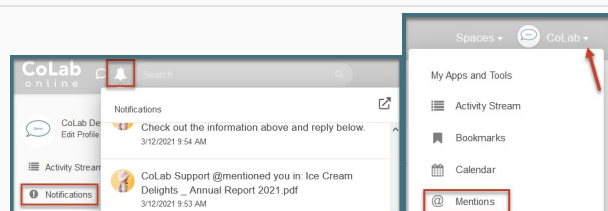



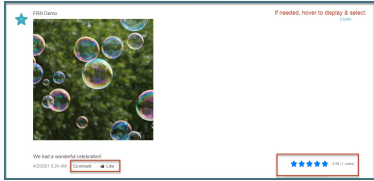
HELPFUL HINTS

Find @mentions in notifications.

or
Profile. Select @mentions and/or Activity Stream.

Click the notice and it will take you directly to the content for you to respond.



<p>Pay attention <i>not</i> to use the backspace or back arrow. If this happens, the text becomes connected to the @mention itself, even extending to additional lines.</p> <p>The result is duplication of the at mention and loss of text.</p>	
<p>Respond, participate and engage with others:</p> <p>Like!</p> <p>Rate using the 'stars'!</p> <p>Comment on other posts.</p> <p><i>*if needed, hover on the right and select 'delete' and create a new post.</i></p>	

WHERE CAN I FIND MORE INFORMATION ABOUT NAVIGATING THE COMMUNICATION SPACE?

Explore more general resources about the [Communication Space](#).

For additional support, organizations may offer additional materials, with more detailed information to reference, download, and/or print.

Connections

Connect and interact with others to share activity and posts.

